

# EMPLOYMENT APPLICATION

**Romar Truck Repair and Mechanical Services, Inc. is an Equal Opportunity Employer. Race, color, religion, age, sex, disability, marital or veteran status, place of national origin and other categories protected by law are not factors in employment, promotion, compensation or working conditions.**

## PLEASE PRINT

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_  
(first) (middle) (last)

Home Phone: (\_\_\_\_) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Prior Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Prior Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

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Have you ever work for Romar Truck Repair and Mechanical Services, Inc.? \_\_\_\_\_

Dates: \_\_\_\_\_ Location: \_\_\_\_\_

How did you hear about Romar Truck Repair and Mechanical Services, Inc. or this opening?  
\_\_\_\_\_

Have you even been convicted, plead guilty or plead nolo contendere to a criminal offense or felony (excluding any sealed or expunged records)? \_\_\_\_\_

*(NOTE: No applicant will be denied employment solely on the grounds of a conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)*

If yes, what crime? \_\_\_\_\_

When, where and what was the disposition of the case? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What position are you applying for? \_\_\_\_\_ Starting salary desired? \_\_\_\_\_

Are you available to work:  Full-Time  Part-Time  Temporary If Part-Time, hours per week: \_\_\_\_\_

Are you available to work:  Weekends  Nights  Overtime  On call

If hired, when could you start work? \_\_\_\_\_

Are you able to travel on Company business? \_\_\_\_\_ % time willing to travel: \_\_\_\_\_

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**EMPLOYMENT HISTORY**

*List all previous employers for the last ten years starting with the present or most recent employment:*

Name of Company: \_\_\_\_\_ Name of Supervisor: \_\_\_\_\_  
Employment Dates: \_\_\_\_\_ to \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_  
Address: \_\_\_\_\_  
(street) (city) (state) (zip code)  
Telephone Number: (\_\_\_\_) \_\_\_\_\_ Your Job Title: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

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Name of Company: \_\_\_\_\_ Name of Supervisor: \_\_\_\_\_  
Employment Dates: \_\_\_\_\_ to \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_  
Address: \_\_\_\_\_  
(street) (city) (state) (zip code)  
Telephone Number: (\_\_\_\_) \_\_\_\_\_ Your Job Title: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

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Name of Company: \_\_\_\_\_ Name of Supervisor: \_\_\_\_\_  
Employment Dates: \_\_\_\_\_ to \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_  
Address: \_\_\_\_\_  
(street) (city) (state) (zip code)  
Telephone Number: (\_\_\_\_) \_\_\_\_\_ Your Job Title: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

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Name of Company: \_\_\_\_\_ Name of Supervisor: \_\_\_\_\_  
Employment Dates: \_\_\_\_\_ to \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_  
Address: \_\_\_\_\_  
(street) (city) (state) (zip code)  
Telephone Number: (\_\_\_\_) \_\_\_\_\_ Your Job Title: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

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**EDUCATION**

	<b>Name</b>	<b>City/State</b>	<b>Degree</b>	<b>Major</b>
High School	_____	_____	_____	_____
Community College	_____	_____	_____	_____
Trade School	_____	_____	_____	_____
College	_____	_____	_____	_____
Other	_____	_____	_____	_____

Professional Designations: \_\_\_\_\_

Additional skills, experience, or technical courses taken (other than previously listed): \_\_\_\_\_

<b>Computer Skills</b>	<b>Dates Used</b>	<b>Level of Proficiency</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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**NOTICE:**

I understand that if offered employment, the offer will be contingent on my passing a pre-employment physical. By signing this application, I voluntarily agree to submit to a pre-employment physical upon request. I understand that failure to pass the physical will result in withdrawal of the employment offer.

In consideration of my employment, I agree to the rules and regulations of Romar Truck Repair and Mechanical Services, Inc. I understand that nothing contained in the application or conveyed to me during any interview which may be granted is intended to create an employment contract, implied or explicit, between me and Romar Truck Repair and Mechanical Services, Inc. I understand that if employed, my employment is for no definite period and may be terminated at any time, with or without prior notice, with or without cause or reason, at the option of either myself or Romar Truck Repair and Mechanical Services, Inc., and that no promises or representations contrary to the forgoing are binding on Romar Truck Repair and Mechanical Services, Inc. unless made in writing and signed jointly by the Company President and myself.

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement on this application or on any documents used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

My signature below certifies that I have read and understand this complete page, and agree to the terms and conditions outlined in this document.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date